



# BENTHAM TOWN COUNCIL

Town Clerk:  
Bentham Town Hall, Station Road,  
Bentham, Lancaster LA2 7LH

Tel/Fax: 015242 62587  
Email: [townclerk@benthamtowncouncil.co.uk](mailto:townclerk@benthamtowncouncil.co.uk)

Wednesday 14<sup>th</sup> February 2024

## Open Spaces Minutes

### Monday 19<sup>th</sup> February 2024

Present: Cllr Marshal (TM) Burton (TB) Stannard (TS) and Paige (MP), Town Clerk: Claire Burrow

MOP present: 4

OS1. To elect a Chairperson.

**RESOLVED – elected Councillor Marshall as Chair.**

OS2. Apologies from members unable to attend:

OS2.1 To note apologies for absence given in advance of the meeting.

**NONE**

OS2.2 To consider acceptance of reasons for absence – if consideration of reasons requested. None. OS3

Declaration of interest: -

**NONE**

OS3.1 To note declarations of interest not already declared under members code of conduct or members register of disclosable pecuniary interest.

3.2 To approve dispensation request – if dispensation request received.

**NONE**

- OS4. To consider **the location and planting of a commemorative tree** in memory of Her Majesty Queen Elizabeth II with possibility of a plaque.
- RESOLVED – to place an English Oak (Her Majesty’s favourite tree) in the Phillip Harvey Playing Fields, to receive a quote.**
- OS5. **Cemetery issues:**
- OS5.1 To consider replacing the ‘No Dogs’ sign that has rotted away in the cemetery.
- RESOLVED – to receive a quote to supply and install.**
- OS5.2 To consider removing the bench on the left of the path due to being rotten and unsafe.
- RESOLVED – Thomas Brown to remove.**
- OS5.3 To consider pressure washing and spraying the path into the cemetery.
- RESOLVED – Thomas Brown to quote.**
- OS6. To consider **pruning the trees** on Springfield and Butts Lane.
- RESOLVED – Beaver Tree Surgeons to quote for.**
- OS7. **Phillip Harvey Playing Fields:**
- OS7.1 To consider power washing the equipment, surfaces and signage.
- RESOLVED – Thomas Brown to complete, annual caretaking.**
- OS7.1 To consider who is responsible for the maintenance of the Phillip Harvey Playing Fields between the HAGS inspections.
- RESOLVED – Cllr Paige to weekly inspect, Clerk to create a weekly check list. Noted glass on the younger child equipment, questioned who cleans up when incidents occur? Action Thomas Brown to.**
- OS7.2 To consider making the path into the PHPF more accessible and user friendly.
- REFERRED to full Council meeting.**
- OS7.3 To consider strimming the pathway twice a year.
- RESOLVED – Thomas Brown to trim twice a year to ensure safety.**
- OS7.4 To consider a new fence for the South entrance.
- RESOLVED – Inspect and receive a quote, Thomas Brown to contact contractor.**
- OS7.5 To consider fixing of the hole underneath the seesaw within the younger children’s area.
- RESOLVED – immediate cordon off the seesaw to ensure it is safe, await HAGS recommendation.**
- MOP noted that there is a group of teenagers in the Phillip Harvey Playing Fields each night, Clerk to report to PCSO.**

OS8. To consider the maintenance of the **footpath by the Trout Farm.**

OS8.1 To consider strimming twice a year.

**RESOLVED – Thomas Brown to quote.**

OS8.2 To consider graveling the path from the end of Trout farm to the first stile.

**RESOLVED – to refer to Full Council, special project.**

OS9. To consider the location of another fingerpost, Green Smithy

**RESOLVED – awaiting quote.**

OS10. To consider digging out and cleaning areas around benches within the Parish.

**RESOLVED – Thomas Brown to quote, suggestion to complete a few benches each week over a prolonged time period.**

OS11. To consider the removal of the over hanging dangerous branch at the bus shelter near the Primary School reported by TB.

**RESOLVED – an immediate health and safety risk, Thomas Brown to remove.**

OS12. Items for **next meeting and minor items for information** only.

Ivy on areas around the Parish may start to become a problem.

Fence near the burial ground/cemetery will need replacing.

Laying of the hedge at the burial ground/cemetery.

Burial Ground/cemetery wall and path will both have to be extended.

OS13. Date of **next meeting.**

Open Spaces -	Monday 15 <sup>th</sup> April 2024 7:30pm
Full Council Meeting –	Monday 4 <sup>th</sup> March 2024 7:30pm
	Monday 8 <sup>th</sup> April 2024 7:30pm

Meeting closed at 8:35pm

Claire Burrow

Monday 26<sup>th</sup> February 2024