

MINUTES of the Council Meeting held on Monday 6th July 2020, at 7.30 pm – conducted remotely.

Present: Cllrs Adams, Bridgeman, Burton, Faraday, Hill, Marshall, Stannard, Swales, and Taylor. CClr Ireton. DCllr Brockbank. The Clerk Christine Downey. And two members of the public.

- 53 To Receive Apologies from members unable to attend.
Cllrs Handford and Wills. DCllr Handley.
- 54 To Receive and Record any member's Disclosable Pecuniary Interest in relation to any items on the agenda and to receive and decide members requests for DPI dispensations.
Cllr Farady declared an interest in item 70: To consider a request from the Victoria Institute to borrow scaffolding tower or big ladders.
- 55 To Receive Comment & Concerns: **None.**
- 56 To Confirm the Minutes of the previous meeting on 15th June 2020. (Paper 2020/38)
RESOLVED: That the minutes of the meetings of 15th June 2020 are agreed and be signed.
- 57 To receive the Clerks Report (for information only). (Paper 2020/39): **Received.**
- 58 To receive the Police Report & allow members to ask questions for information:
Received.
- 59 To receive Reports from CClr & DCllrs: -
CCllr Ireton gave an update on the impact of the Covid-19 crisis on the financial position. The main points were that there is a predicted cost and income pressure for the year to 31st March 2021 of in excess of £49 million, in addition to council tax losses of £24 million. The five top pressures on NYCC in 2020/2021 are adult social care provision, PPE costs, home to school transport, children's social care, and loss of commercial income. Recycling centres will accept some types of trade/commercial waste from 4th July 2020. This is to support local businesses as they reopen. Details of exactly what types of commercial waste will be supplied to clerk by CClr Ireton asap.
DCllr Brockbank reported that a very similar message emerges from Craven. The income is greatly reduced due to car parks being closed and busines rates paid are significantly down. The government is helping out but CDC will still be a serious financial situation and will probably have to subsidise using their reserves. Exactly figures not available until after next policy meeting. Angus Fire currently have 140 employees and are going to made 40 of them redundant. The Department for Works and Pensions have been made aware and are working with the company and staff to try and help people find other work and/or retrain. A business consultant from Craven DC has also been in touch with Angus's and is working with them.
- 60 Planning: -
60.1 To consider and comment upon New Planning Applications – **none**
60.2 To receive Planning Decisions – **none.**
60.3 To receive Correspondence on Planning Issue - To consider the request for representations following the appeal to the Secretary of State against Craven District Council's refusal of permission for: - 2018/19981/FULOutline application with all matters reserved for development of two detached dwellings in land to rear of Greenfoot. Site

address: Jubilee Cross, Greenfoot Lane, Low Bentham. Original Application ref: 2019/21170/OUT. Appeal reference: APP/C2708/W/20/3253372. (Paper 2020/40)
RESOLVED: That the Council has nothing further to add to its original response.

- 61 Highways Matters: - To consider and note Highway Matters for information – if any (Councillors can comment on any minor Highway issues currently causing concern).
RESOLVED: Clerk to chase NYCC re the request to do the scheduled repairs to the B6480 asap, and not to leave it until late summer/early autumn.
RESOLVED: Clerk to ask NYCC to consider installing a sign on the road at Ellergill, Low Bentham warning motorists of the presence of pedestrians.
- 62 To note the draft minutes of Open Space Committee meetings of 22nd June 2020 and 29th June 2020. (Papers 2020/53 and 2020/54): **Noted.**
- 63 COVID 19 related matters
- 63.1 To consider applications for grants under the Bentham Town Council COVID19 Assistance Grant policy from: -
- 63.1.1 Bentham Community Primary School. (Paper 2020/41)
RESOLVED: To award an assistance grant of £821.80.
- 63.1.2 Bentham Youth Café. (paper2020/42)
RESOLVED: That a decision was postponed, pending more information. Clerk to inform the Youth Café that their application needs to clearly state: A) Precisely how much they are applying for; B) Exactly what it is that they want the funds for; C) How many of each item they propose to purchase; D) How many individuals will benefit from the proposal; and E) Cost per head.
RESOLVED: The Finance Committee to consider if the Bentham Town Council Covid-19 Assistance Grant Fund should be increased from the original amount of £2,000.
- 63.2 To consider issues concerned with re-opening the Town Hall and/or the Town Hall toilets, and to agree a way forward. (Papers 2020/43, 2020/44, 2020/45 and 2020/45)
RESOLVED: Cllrs Bridgeman and Swales will amend the risk assessment in view of: -
A) There is no opening window in the disabled toilet.
B) The shutter should be lowered while cleaning of the toilet and foyer is taking place.
RESOLVED: A cleaning schedule will be prepared and discussed and agreed with the caretaker and cleaners by the buildings committee and/or the Clerk.
RESOLVED: That the disabled toilet will be open to the public from 10 am to 4pm, Monday to Saturday in due course.
RESOLVED: That when open the toilet will be cleaned three times a day; Before opening at 10am; at noon, and again at 2pm.
RESOLVED: That the hand dryer will be turned off and a paper towel dispenser installed in the disabled toilet. Clerk to order hand towel dispenser and bin from Grahams.
RESOLVED: Cllr Adams to assist the clerk in taping the gent’s toilet door shut, and taping off the stairs.
RESOLVED: PPE to be provided and worn whilst cleaning the toilets.
RESOLVED: That the disabled toilet only will be re-opened to the public in due course, after all necessary precautions and arrangement have been completed, the risk assessment has been amended, and the discussions with staff conducted. Clerk to liaise with Cllrs Taylor and Adams regarding staff rotas, purchase of PPE, and locking gents’ toilets.
RESOLVED: Not to re-open the town hall at this time: keep under review.
- 63.3 To consider possible re-opening of the Tourist Information Point and Covid-19 precautions for the volunteers.
It was reported that Cllr Stannard has produced a local accommodation list, which is available on the About Bentham website. He is also in the process of producing/compiling a “where you can eat” list, and some general visitors’ information so that some information for tourists will be available online.
RESOLVED: Not to open the TIP.

- 64 To consider hosting a joint meeting about a River Wenning Flood Group. (Paper 2020/47)
RESOLVED: To invite representatives from Wennington to a meeting about flooding, hosted by Cllr Adams, and aim to meet in August.

65 **Accounts for Payment**

Various	Salaries – June 2020	2629.23
HMR	PAYE & NIC	1643.93
Bentham Older People Together	Covid-ap Assistance Grant	888.00
Andrew Tennant	Playing Field Grass grant	960.00
Harrison & Cross	Repairs and replacements to lights and extractor fans, town hall	512.40
Kingsdale Projects	Gras cutting, installing benches and parish caretaking	3045.00
NYCC	Street lights, Crowtrees	514.99
Stannah	Lift Service	189.77
Thomas Graham	First aid kits and hand sanitiser	196.77
Viking	Hole punch and laminator	57.40
WellMedical	Defibrillator pads	86.22
SSE Swalec	Town hall gas	16.15
BT	Phone bill – TIP monthly	44.95
NEST	Pension contributions	103.55

RESOLVED: Approved

RESOLVED: To be authorised by Cllrs Faraday and Stannard.

- 66 To consider a new contract for the Council's unmetered electricity supply. (Paper 2020/29)
RESOLVED: To be considered at the next full council meeting.

- 67 To consider adopting the amended model Disciplinary Policy and Grievance Policy from NALC. (Papers 2020/34, 2020/35, 2020/36 and 2020/37)
RESOLVED: Both policies adopted.

- 68 To consider the proposed new model member code of conduct and agree the council's response to the LGA consultation. (Papers 2028/48 and 2020/49)
PROPOSED: That the council's response is that the new member code of conduct should be agreed and adopted.

- 69 To consider a draft benches policy. (Paper 2020/50)
RESOLVED: That the plaques from old benches that have had to be removed will not be fitted to the new replacement benches.
RESOLVED: Cllr Adams will redraft the policy for further consideration. Clerk to forward the electronic version to him.

- 70 To consider a request from the Victoria Institute to borrow scaffolding tower or big ladders.
RESOLVED: Not to proceed.

- 71 To receive any items of correspondence – if any. **None**

- 72 To receive reports from councillors who represent the council on other bodies (For information only).
Goodenber Play Area: Cllr Adams reported that the play area is planning to re-open with the onus on the users to adhere to current rules. A poster will be displayed making this clear.

Bonfire Committee: Cllr Stannard reported that there will not be a bonfire in 2020. This is due to the potential loss of money if arrangements are made and then have to be cancelled. The bonfire hopes to return bigger and better than ever in 2021.

Victoria Institute: Cllr Bridgeman reported that the full minutes from the committee meeting of 09/06/2020 are a public document, the main points of which are: The committee discussed correspondence, the treasurers report and a report from the Community Link Café. The accounts were discussed and will be audited. The maintenance is ongoing. There is a Covid-19 action plan regarding re-opening.

Alms Houses: Cllr Marshall reported that a property is being redeveloped, and that it is hoped that the new tenant will be taking up residence soon.

- 73 Items for next meeting and minor items only: -
 A) To discuss Christmas trees for the town hall.
 B) To discuss what is circulated by email to councillors and what is not necessary.
 C) DCllr Ireton will find out from the NYCC legal team/department what the position is regarding the town councils legal right, or not, to trim trees that are obscuring the light from street lights. He will forward his findings to the clerk for circulation.
- 74 Date of next meeting: - Likely to be 20th July 2020. To be confirmed in due course.
- 75 To consider issues concerned with re-opening Philip Harvey Playing Field, and to agree a way forward. (Papers 2020/51 and 2020/52)
Dealt with under item 77.
- 76 To resolve that in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the public and press to be excluded from the meeting, whilst item 77 is considered: -
RESOLVED: That the press and public be excluded from the meeting. At 20.58.
- 77 To consider and agree the way forward with regard to staff duties at PHPF.
RESOLVED: To open Philip Harvey Playing Field.
RESOLVED: That the gates will not be closed and locked overnight.
RESOLVED: To open the MUGA.
RESOLVED: That users of PHPF will be responsible for providing their own sanitiser.
RESOLVED: That signs will not be installed on individual pieces of play equipment or the enclosed areas (MUGA and toddler play area).
RESOLVED: That the clerk will hang a temporary sign on the gate and order a permanent sign, including the council logo, from Yorkshire Dales Signage & Graphics; wording agreed as "Please sanitise before and after use of the play area: responsible adults are responsible for supervising children at all times, to include Good hygiene routines, Maintenance of social distancing, and Safe use of play equipment. If this facility is not used responsibly it will be closed".
RESOLVED: Cllr Bridgeman will update the risk assessment to reflect the above resolutions.

There being no further business the meeting closed at 21.35.

CLERK'S REPORT TO BENTHAM TOWN COUNCIL, 30th June 2020

1. Planning Decisions Received Since 10th June 2020 (Date of last clerk's report).
 - 1.1. GRANTED – None
 - 1.2. REFUSED – None
 - 1.3. WITHDRAWN – None.

2. Items circulated by email

- 2.1. Settle Swimming Pool – thanks for precept grant received of £250.
- 2.2. Community First Yorkshire - Weekly updates
- 2.3. Country side code message – posters 29/06
- 2.4. Craven District Council
 - 2.4.1. Enterprising Craven Business News - the latest advice for businesses to help you plan for the future 11/06
 - 2.4.2. Risk Assessment for reopening toilets 16/06 – supplied by CCLlr Handley.
 - 2.4.3. Good to Go Scheme details 30/06
- 2.5. Lancaster City Council – Local Plan News 29/06
- 2.6. NALC
 - 2.6.1. Chief Executives Bulletin 12/06; 26/06
 - 2.6.2. Newsletter 11/06
 - 2.6.3. NALC and BHIB release new risk assessment guide 12/06
 - 2.6.4. New model code of conduct consultation, open until 17/08 – circulated 12/06
 - 2.6.5. Spreading Your Wings webinar details 30/06
 - 2.6.6. NALC BRIEFING – L02-20: EMPLOYMENT LAW CHANGES 2020. 30/06
 - 2.6.7. NALC Guidance - Compliance with The Public Sector Bodies (websites and mobile applications) (no. 2) Accessibility Regulations, 2018. 30/6
- 2.7. North Yorkshire Community Messaging – North Yorkshire Police
 - 2.7.1. Weekly updates
 - 2.7.2. Romance scam details 11/06
 - 2.7.3. Leaders to give update on Coronavirus response in North Yorkshire – 16 June 2020 (Circulated 12/06)
 - 2.7.4. North Yorkshire’s Police, Fire and Crime Commissioner is asking for people to get Road safety projects to be boosted by new fund from sale of AJ1 registration involved in her next monthly public accountability meeting. 29/06
- 2.8. Rural Services Network
 - 2.8.1. Weekly updates
 - 2.8.2. The Rural Bulletin 16/06
- 2.9. YLCA
 - 2.9.1. White Rose updates
 - 2.9.2. JOINT STATEMENT FROM NALC AND SLCC ON FACE-TO-FACE COUNCIL MEETINGS – don’t do it yet. 29/06.
 - 2.9.3. YLCA office re-opening 29/06
- 2.10. Coronavirus
 - 2.10.1. Covid 19 Community Mutual Aid Groups & CSOs Craven – 19/06
 - 2.10.2. STAYING COVID-19 SECURE- NAVIGATE A SAFE RETURN TO WORK (about insurance and unoccupied buildings) – 25/06
 - 2.10.3. COVID 19 news update for Emergency Plan communities 29/06.

Hello

Please find your monthly police report for Bentham Town Council meeting 06.07.20

We have had 55 incidents reported between 01.06.20 to 05.07.20

Reports include - General Admin from other Police force enquiries, Fraud incident, Civil Disputes, Abandon call, Admin from other agencies, Hoax calls, Highways – wagon stuck Low Bentham – Pony & cows on road – Vehicle blocking entrance, Sudden Death, Covid19, Lost property, RTC – damage sign, Fraud, Concern for safety - Mental Health - joint partnership working

10 incidents relating to Young person’s homes & school - joint partnership working with home & Police

06.06.20 – ASB neighbour dispute – civil other agency dealing

06.06.20 – ASB – Covid19 Campervan on Mewith Lane
08.06.20 – ASB Nuisance – Licencing
10.06.20 – Burglary – Chainsaw stolen
10.06.20 – Burglary
10.06.20 – Burglary – motorbikes stolen
10.06.20 – Crime Violence
13.06.20 – ASB – Licencing
18.06.20 – Road Related offence – Quad bike – area search no gain
21.06.20 – Stolen Vehicle – Mewith Lane
24.06.20 & 28.06.20 – Criminal Damage
28.06.20 – Suspect circumstances – Springfield
30.06.20 – Crime Violence
02.07.20 – ASB Environmental – tent on playing fields – checked in order – Charity event
04.07.20 – ASB Nuisance Youths - Grasmere Drive – Fireworks
05.07.20 – Suspect vehicle – Industrial estate
05.07.20 – Burglary – Outbuilding – attempt quad theft

Please report & suspect incidents at the time on 101 or 999 if urgent.

Working to keep North Yorkshire a safe place to live, visit & work please visit

www.northyorkshire.police.uk

Useful site re Crime and policing in England which allows you to search re incident recorded in your area www.police.uk

You can also report safety issues under speed concerns on - www.roadwise.co.uk.

If anyone would like to sign up to Craven Community messaging then please visit -

www.northyorkshirecommunitymessaging.org

Contact Information:

1 Ring 999 in an emergency or to report a crime in progress

2 Ring 101 to report incidents or provide information

3 Ring Crime Stoppers on 0800 555 111 to remain anonymous

4 E-mail SNACraven@northyorkshire.pnn.police.uk

Kind Regards

Jayne

PCSO Jayne Grace

Collar number 5561

Dedicated Safer Neighbourhood PCSO

Settle Ingleton & Bentham area

North Yorkshire Police

101

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