

MINUTES of the Council Meeting held on Monday 19th June, at 7.30pm – in the Lower Hall, Bentham Town Hall

Present: Cllrs Adams, Burton, Gerrie, Hill & Jones. Temporary Clerk Mrs Burton.

59. Apologies from members unable to attend: -

59.1 To Note Apologies for absence given in advance of the meeting.

Cllrs Marshall, Paige & Stannard

59.2 To consider acceptance of reasons for absence

None

60. Declaration of Interest: -

60.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.

None

60.2 To Approve Dispensation Requests – if dispensation request received.

None

61. To receive Comment & Concerns: Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.

None

62. To Confirm the Minutes of the previous meeting on 5 June 2023 (Paper 2023/130)

RESOLVED: That the minutes of the meeting on 5 June 2023 are agreed and signed

63. To sign and approve the **Annual Return**.

63.1 To review the statement of internal control and the effectiveness of the system of internal control. (Papers 2023/131 and 2023/132)

RESOLVED: That the internal control papers are reviewed and signed

63.2 To receive the audit report from the internal auditor. (Paper 2023/133)

Received

63.3 To review the effectiveness of the internal auditor. (Paper 2023/134)

RESOLVED: That the effectiveness of the internal auditor has been reviewed and signed off

63.4 To confirm that Carrie Pillow of Elkerlodge Bookkeeping be appointed as the internal auditor for the year 2023/24.

RESOLVED: That Carrie Pillow be appointed as internal auditor for 2023/24

63.5 To review and agree the council audit plan for 2023/24. (Paper 2023/135)

RESOLVED: That the Council Audit Plan is reviewed and signed

63.6 To receive the Annual Internal Audit Report 2022/23. (Paper 2023/136, page 3)

Received

63.7 To agree and approve the annual governance statement. (Paper 2023/136, page 4 – Section 1)

RESOLVED: That the annual governance statement is agreed and signed

63.8 To agree and approve the accounting statements. (Paper 2023/136, page 5 – Section 2)

RESOLVED: That the accounting statement is agreed and signed

64. To receive and agree the Council's insurance renewal following amendment – if received

It was noted that Council must keep an inspection log for the Community Youth Building, with a visit every 7 days. It was agreed to formalise the current monitoring process

RESOLVED: That the update schedule be accepted

RESOLVED: That a formal inspection log of the CYB be maintained going forward

65. To receive an update from the Open Spaces Society regarding an application to register Greta Wood as common land and agree a response, if any (paper 2023/137)

RESOLVED: That the original comments regarding ownership be reiterated

66. Items for next meeting and minor items for information only.
Town Hall internet
Bank Head hedge obstructing pavement – possibly write to agent
Stile at Pye Park
67. Date of next meeting.
RESOLVED: Monday 3 July
68. To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential nature of the remainder of the business, that the public and press be excluded further from the meeting, whilst item 69 is considered: -
69. To consider further the Clerk's Vacancy
RESOLVED: That no decisions can be made until more Councillors are present

There being no further business the meeting closed at 8.15pm