

## **MINUTES of the Council Meeting held on Monday 26<sup>th</sup> April 2021, at 7.00 pm – conducted remotely.**

Present: Cllrs Taylor (Chair), Adams, Bridgeman, Burton, Faraday, Handford, Hill, Marshall, and Wills. CCllr Ireton. DCllrs Brockbank and Handley. The Clerk Christine Downey. And one member of the public.

The meeting commenced with a minute's silence in memory of HRH Prince Philip.

- 350 Apologies from members unable to attend.
- 350.1 To Note Apologies for absence given in advance of the meeting.  
**Cllrs Stannard and Swales.**
- 350.2 To consider acceptance of reasons for absence.  
**None.**
- 351 Declaration of interests: -
- 351.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.  
**None.**
- 351.2 To approve dispensation requests.  
**None.**
- 352 To Receive Comment & Concerns: Public Participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consideration.  
(NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification).  
**None.**
- 353 To Confirm the Minutes of the previous meeting on 5<sup>th</sup> April 2021. (Paper 2021/64)  
**RESOLVED: That the minutes of the meetings of 5<sup>th</sup> April 2021 are agreed and be signed.**
- 354 Covid 19 related matters: -
- 354.1 To consider issues concerned with re-opening the Town Hall for bookings generally, and to agree a way forward. (Papers 2021/65 to 2021/74)  
**RESOLVED: To update the draft risk assessment document with the suggested revisions from Cllr Handford.**  
**RESOLVED: To resume taking bookings for the Town Hall from those currently classed as permitted users under the latest government guidelines, subject to prospective hirers being supplied with a copy of the Town Council Risk Assessment, them providing their own risk assessment for consideration by the council in response, and the prospective hirer confirming that they are a permitted user under the prevailing government guidance, and identifying which category of permitted user they consider themselves to be.**  
**RESOLVED: The buildings committee to mark the locations for hand sanitisers on the walls, and Thomas Brown to then install them.**  
**RESOLVED: Cllrs Adams and Wills to remove the curtains from the windows in the ballroom, and to cordon off the stage area to prevent contact with the stage curtains.**  
**RESOLVED: Caretaker to remove all fabric chairs to storage on stage or backstage.**

**RESOLVED:** Chairs to be limited to 50 in ballroom, 20 in Lower Hall, and 5 in Wenning Dale Room. All to be plastic chairs. Extra chairs to be removed to storage on stage or backstage by the Caretaker.

**RESOLVED:** With immediate effect the cleaning of all toilets that are open to the public to be done at four hourly intervals, except for on Polling day 6<sup>th</sup> May 2021 when they will be cleaned every two hours.

**RESOLVED:** Caretaker to take two of the sinks and two toilet cubicles in the ladies' toilet out of action.

**RESOLVED:** Caretaker to take one urinal and one toilet cubicle in the gents toilet out of action.

**RESOLVED:** Notice to go up on ladies and gents toilet door saying maximum of 3 people allowed inside.

**RESOLVED:** To consider if physical council meetings will resume at the May council meeting.

**RESOLVED:** To consider whether the Tourist Information Point will open this year or not at the June council meeting.

**RESOLVED:** Clerk to order face mask signs from Thomas Grahams.

**RESOLVED:** Clerk to work out timetable for bookings and cleaning, with a view to minimising the social contact between groups (for example in the toilets and hallways), and maximising the space of time between room bookings to allow for thorough cleaning after every use.

354.2 To consider any other Covid 19 related matters and agree a way forward.

**None.**

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Items for next meeting and minor items for information only.

It was reported that some residents of Grasmere Close have received parking tickets for parking in Grasmere Drive car park for over 23 hours in a day, despite the fact that they believed that an arrangement had been agreed between Yorkshire Housing and Craven DC to allow them to park.

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Date of next meeting. 3<sup>rd</sup> May 2021.

There being no further business the meeting closed at 7.42 pm.