

MINUTES of the Buildings Meeting held on Monday 19th June, at 8.15pm – in the Bentham Town Hall

Present: Cllrs Adams, Burton, Hill & Jones. Temporary Clerk Mrs Burton.

1. **Apologies** from members unable to attend: -
 - 1.1 To Note Apologies for absence given in advance of the meeting.
None
 - 1.2 To consider acceptance of reasons for absence – if consideration of reason requested.
None
2. **Declaration of Interest:** -
 - 2.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
None
 - 2.2 To Approve Dispensation Requests – if dispensation request received.
None
3. To receive Comment & Concerns: Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.
(NB: for non-agenda items Members of the Committee are not permitted to respond, except to ask questions for the purposes of clarification; The period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).
None
4. To perform the Annual Walk of the Town Hall
See attached notes
5. To consider the items arising from the walk and to prioritise projects going forward
RESOLVED: That the Maintenance budget be checked before deciding which tasks should be done first
RESOLVED: That quotes be obtained for the tasks in question
6. Items for next meeting and minor items for information only.
None
7. Date of next meeting.
13 November 2023

There being no further business the meeting closed at 9.15pm

Annual Walk of Town Hall – Buildings Committee – 19th June 2023

1. Foyer and Landing
 - a. Leaking window & blown sill on landing – is water blowing in?
2. Lower Hall
 - a. Needs decorating
3. Ballroom
 - a. Decorating nearly finished.
 - b. Windows to be cleaned this week
 - c. Window keys and restrictors to be collected by Cllr Adams as soon as convenient
 - d. Parts of floor needs attention.
4. Wenningdale Room
 - a. Needs redecorating
 - b. Damp round door need painting
5. Back Stairs
 - a. Damp and lifting plasterwork under window
 - b. Damp round fire escape door needs painting
 - c. Store room leak appears to be spilt chemicals
6. Misca
 - a. All toilets OK